

EsivaH, located at Oud Ravensteinseweg 12, 6602 AD, Wijchen, is responsible for the processing of personal data as shown in this privacy statement.

Contact details:

EsivaH  
Address: Oud Ravensteinseweg 12,  
6602 AD, Wijchen  
Tel: +31(0)24 8443151  
www.esivah.eu

### **Personal data that we process**

EsivaH has a high level of service and trust!

That is why EsivaH always handles your data with the utmost care.

EsivaH processes your personal data, because you use our services and / or because you provide them yourself.

Below is an overview of the personal data we process:

- First and surname
- Gender
- Address details
- Telephone number
- E-mail address
- IP address
- Other personal data that you actively provide. For example by creating a profile on this website, in correspondence and by telephone.
- Information about your activities on our website
- Internet browser and device type

### **Special and / or sensitive personal data that we are processing**

Our website and / or service does not intend to collect data about website visitors who are younger than 16 years. Unless they have permission from parents or guardians. However, we cannot check if a visitor is older than 16. We therefore advise parents to be involved in the online activities of their children. This is to prevent data about children being collected without parental consent. If you are convinced that we have collected personal information about a minor without this permission, please contact us via [info@esivah.eu](mailto:info@esivah.eu), then we will delete this information.

### **For what purpose and on what basis we process personal data**

EsivaH processes your personal data for the following purposes:

- Handling your payment
- To call or e-mail you if necessary to carry out our services
- Inform you about changes to our services and products
- Allow you to create an account

- To deliver goods and services to you
- EsivaH also processes personal data if we are legally obliged to do so, such as information that we need for our tax declaration.

### Automated decision-making

EsivaH does not make decisions based on automated processing on matters that can have (significant) consequences for our customers.

These are decisions taken by computer programs or systems, without a person (for example an employee of EsivaH) involved. EsivaH uses the following computer programs or systems: WordPress, technical realization of the web shop and orders.

### How long we store personal data

EsivaH does not store your personal data for longer than is strictly necessary to achieve the purposes for which your data is collected. We apply the following retention periods for the government legally for 7 years. And further as long as you wish to remain a customer.

### Sharing personal data with third parties

EsivaH never sells your data to third parties and only provides them if this is necessary for the execution of our agreement with you or to comply with a legal obligation (tax affairs). With companies (web administrator and financial / tax administration) that process your data in our assignment, we conclude a processor agreement to ensure the same level of security and confidentiality of your data. EsivaH remains responsible for these processing operations.

### Cookies, or similar techniques, that we use

EsivaH uses only technical and functional cookies. And analytical (google analytics) cookies that do not infringe your privacy. A cookie is a small text file that is stored on your computer, tablet or smartphone when you first visit this website. The cookies we use are necessary for the technical operation of the website and your ease of use. They ensure that the website works properly and remember, for example, your preferences. . We can also optimize our website with this. You can opt out of cookies by setting your internet browser so that it does not store cookies anymore. In addition, you can also delete all information previously saved via the settings of your browser.

### View, modify or delete data

You have the right to view, correct or delete your personal data. In addition, you have the right to withdraw your consent to the data processing or to object to the processing of your personal data by EsivaH and you have the right to data portability. This means that you can submit a request to us to send your personal information we have in a computer file to you or another organization mentioned by you. You can send a request for access, correction, deletion, data transfer of your personal data or request for cancellation of your consent or objection to the processing of your personal data to [info@esivah.eu](mailto:info@esivah.eu). To ensure that the

request for access has been made by you, we ask you to send a copy of your ID with the request. Make your passport photo, MRZ (machine readable zone), the strip with numbers at the bottom of the passport, passport number and citizen service number (BSN) black in this copy. This is to protect your privacy. We respond as quickly as possible, but within four weeks, at your request. EsivaH also wishes to point out that you have the opportunity to file a complaint with the national supervisory authority, the Dutch Data Protection Authority. This can be done via the following link: <https://autoriteitpersoonsgegevens.nl/nl/contact-met-de-autoriteit-persoonsgegevens/tip-ons> (Dutch site) You need to check which site is suitable in your country.

### **How we protect personal data**

Again, EsivaH takes the protection of your data seriously and takes appropriate measures to prevent misuse, loss, unauthorized access, unwanted disclosure and unauthorized modification. If you have the impression that your data is not secure or there are indications of abuse, please contact us at [info@esivah.eu](mailto:info@esivah.eu)